

PROPERTY ASSESSED CLEAN ENERGY PROGRAM

EXAMPLE PROJECT SCHEDULE

Property Owner: PO

Administrator: TPA

Lender: LND

Third Party Reviewer: ITPR

Date	Task	Responsible Party
1/1	Begin Data Collection/Baseline	PO
1/15	Begin Energy/Water modeling	PO
2/15	Begin Project Engineering and Design	PO
	Application Submittal	PO
3/1	All documents are in, including Pro Forma model < see Required Documentation Checklist >	PO
3/10	Pre-Qualification Letter to Property Owner	TPA
	Mortgagee Consent Letter provided to Property Owner	TPA
3/15	Engage ITPR	PO
	Lender Begins Underwriting	LND
4/1	ITPR Review Complete – Certificate submitted	TPA/ITPR
	Lender Underwriting Complete	LND
4/5	Mortgagee Consent Letter Returned	PO
	Final Application Approval/Notice to Proceed to Closing	TPA
4/10	Closing	TPA/PO/LND
	Contracts with County signed	TPA/PO/LND
	Assessment Lien filed, verification sent, Notice to Proceed with Construction sent to Property Owner	TPA
4/11	Project Construction commences	PO
6/1	Construction Complete	PO
	ITPR Installation Verification – Certificate submitted	TPA/ITPR
6/10	Completion Certificates Issued to County and Lender	TPA